

RESOLUTION CREATING TREASURER'S ADMINISTRATIVE ASSISTANT POSITION

The Board of Education of the Celina City School District, Celina, Ohio, met in _____ session on the _____ day of _____, 2019 at _____ with the following members present:

_____ moved the adoption of the following resolution:

WHEREAS, Board Policy 4111, Creating a Position, permits the Board of Education to create new positions that will assist the District in achieving the operational goals set by the Board of Education; and,

WHEREAS, the Superintendent has recommended that, giving primary consideration to the operational services and financial status of the District, the Board of Education create one (1) new position of Treasurer's Administrative Assistant to meet the needs of the Treasurer's Office.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Celina City School District, Mercer County, Ohio, that:

Section 1. The Board of Education, giving primary consideration to the operational services and financial status of the District, hereby creates one (1) new Treasurer's Administrative Assistant position to meet the needs of the Treasurer's Office.

Section 2. It is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of any of its committees that resulted in these formal actions were in meetings open to the public and in compliance with the law.

_____ seconded the Motion and upon roll call, the vote resulted as follows:

Motion passed and adopted this ____ day of _____, 2019.

President, Board of Education

ATTEST:

Treasurer

Date